

CITY OF KINGMAN, ARIZONA
POSITION DESCRIPTION

CLASS TITLE: Wastewater Collections Technician B

BAND	SALARY GRADE	
B	208	
DEPARTMENT	ACCOUNTABLE TO	FLSA STATUS
Wastewater	Wastewater Superintendent	Non-Exempt
REVISION DATE: July 2010		

GENERAL PURPOSE

Performs a variety of semi-skilled and skilled technical and maintenance work in the operation, maintenance and repair of sewer collection systems.

SUPERVISION RECEIVED

Works under the supervision of the Wastewater Superintendent and/or Wastewater Collections Maintenance Supervisor.

SUPERVISION EXERCISED

None generally.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Operates and maintains sewage lift stations; Cleans wet wells and operates pumps and valves to control and adjust flow.

Inspects collection lines for stoppages or damage, performs preventive maintenance on collection system equipment, unplugs, cleans and maintains lines, sets up traffic safety devices.

Hydraulically cleans collection lines with high pressure equipment. Uses CCTV equipment to inspect City collection mains.

Checks and maintains manholes for corrosion and roaches. Maintains a variety of records relating to inspections, maintenance, and collection system activities as set by Local, State and Federal Statutes.

Shall maintain collection system to meet CMOM compliance.

Performs all duties in conformance to appropriate safety and security standards.

PERIPHERAL DUTIES

Serves on various employee or other committees as assigned.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience:

- A. Graduation from high school, or GED equivalent, and 1 year of experience as a Grade I or II certified wastewater collections operator or ability to obtain Grade I wastewater collections operator certification within one (1) year of hire; or
- B. Two years of post-secondary education in a related technical field and 1 year of qualifying experience, including 1 year as a certified Grade I or II wastewater collections operator or ability to obtain Grade I wastewater collections operator certification within one (1) year of hire; or
- C. A bachelor's degree in a qualifying discipline and 6 months of qualifying experience and ability to obtain Grade I wastewater collections operator certification within one (1) year of hire.

Necessary Knowledge, Skills and Abilities:

- A. Working knowledge of equipment, facilities, materials, methods and procedures used in wastewater collection system maintenance and operation activities.
- B. Skill in operation of some of the listed tools and equipment.
- C. Ability to perform process control calculations; Ability to work safely; Ability to communicate effectively verbally and in writing; Ability to establish and maintain effective working relationships with employees, other departments and the public; Ability to understand and carry out written and oral instructions.

SPECIAL REQUIREMENTS

Valid Arizona Driver's License and Arizona Certification as a Wastewater Collection System Operator Grade I or II or ability to obtain Grade I wastewater collections operator certification within one (1) year of hire. May be required to obtain Confined Space Entry and/or Competent Person certification. CDL Class B or ability to obtain within 6 months of hire.

TOOLS AND EQUIPMENT USED

Motor vehicle, hydro machine, CCTV, generators, pumps, gauges, common hand and power tools, shovels, wrenches, detection devices, mobile radio, laptop computer and cell phone.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee frequently is required to stand. The employee is occasionally required to walk; talk or hear; sit; climb or balance; stoop, kneel, crouch, or crawl; and smell.

The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works in outside weather conditions. The employee occasionally works near moving mechanical parts and is occasionally exposed to wet and/or humid conditions. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, risk of electrical shock, and vibration. The employee is frequently exposed to toxic or caustic chemicals.

The noise level in the work environment is usually moderately loud.

SELECTION GUIDELINES

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.